



March 2008 - News and Updates

Position Announcement

CONTACT USA is seeking a part time Executive Director to manage the operations of an association of nearly 45 centers, with an annual budget of under \$80,000 per year. See CUSA website at <http://contact-usa.org/Newsletters.htm> for further information.

Accreditation

The CUSA Accreditation Committee is scheduling dates for site visits for 2008.

The **Reassurance Accreditation** manual is near completion.

CUSA will begin working on a **Warmline Accreditation** manual

Upcoming Conferences

May 9-11, 2008 - Convening/CONTACT USA joint conference, Chicago Marriott Downtown.

Each CONTACT USA member center is entitled to one free registration as part of your membership in CUSA. It is preferred, but not necessary, that the registration is for a volunteer.

To register for the free registration simply write in CUSA where the amount would be.

The following link will take you to the home page for information on programs and registration

<http://www.uic.edu/orgs/convening/index.html>

Fall 2009 - CONTACT USA will host the LifeLine International Conference scheduled for the fall of 2009.

The following workshop would also be ideal for those who are going to have a site visit.

CONVENING/CONTACT USA

<p>SPECIAL SESSION - Friday, May 9, 2008 - 2:00 p.m. to 5:00 p.m.</p>
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Accreditation Training for CONTACT USA Site Evaluators: Learn Something New, Share Your Knowledge and Experience - *Experiential*

Through presentation materials, discussion, and interactive exercises participants will learn the roles and responsibilities of evaluators, gain insight into the intent and rationale behind the Accreditation Components, and receive hands on training in techniques useful in creating supportive interaction, diffusing tense situations and dealing with difficult people. The CONTACT USA Accreditation Process is designed to be Supportive not Punitive in an effort to create a positive consultative relationship. This session is for any individual who presently serves or has served in the past in a supervisory position of a program or agency for a minimum of two years.

On the following page is the requirements and application for a site evaluator. Please return your application to: CONTACT USA, 11733 W. 105TH St., St. John, Indiana 46373

REMINDER

Member center documents were due February 28, 2008. Documents include:

- ⌋ Annual Center Report
- ⌋ Annual Accreditation Document
- ⌋ 2007 Statistics - calls by service
- ⌋ 2007 Statistics - calls by classification

- ⌋ Spirit of CONTACT nomination
- ⌋ Volunteer Awards application - Mary R. Brown Society & Hernando Palmer - if applicable
- ⌋ Group tax exempt roster - if applicable

Audience

If you have misplaced your documents, or they may be buried under the other stack of things to be done, please email me so that I can send another packet.

FYI - Statistics - so far

At this time the CUSA office has received the annual required documents from 22 centers. Thank you

Over 686,000 calls have been recorded by these centers.

Each and every center works very hard in their commitments to have a caring person on the phone lines - to be there when someone needs a listening ear.



Requirements for Certification as a Site Evaluator

- Any person who presently serves or has served in a supervisory position of a program or agency for a minimum of two years
- Complete the application
- Complete the Site Evaluator Training
- Successfully complete at least one (1) apprenticeship
- Complete yearly recertification
- Complete required Continuing Education

Organization: _____

Name: _____

Street: _____

City, State, Zip: _____

Business Phone: _____

Email: _____

Fax: _____

Position with Organization: _____

Years of Experience: _____

Please email application : contact-usa@sbcglobal.net

or

Mail to: Contact USA, 11733 W. 105th St., St. John, IN 46373